

# INSTRUMENTAL MUSIC PROGRAMME 2025

## INFORMATION / TERMS AND CONDITIONS



### Introduction

The Instrumental Music Programme at Notre Dame College aims to establish and nurture a lifelong love of music in our students. Through learning, listening and performing music we can appreciate the therapeutic value of music in our everyday lives. Music has intrinsic value and immeasurable capacity to act on the mind, heart, spirit and soul. The benefits of learning, singing and playing music are dynamic.

### Lessons Offered:

Drum-kit	Piano / Keyboard	Violin / Viola
Electric Bass	Music Theory	Voice / Singing
Guitar	Saxophone	

### TERMS AND CONDITIONS:

#### Timetabled Music Lessons

Students enrolled in the programme will be timetabled for one 30 minute lesson per week. Students are required to make up any work missed in class whilst attending these lessons. A shorter, 20 minute lesson (beginners only) and a longer 45 or 60 minute lesson (for advanced students) can be negotiated upon request with the tutor.

#### Location

Instrumental lessons for Notre Dame College and St Brendan's Primary School students take place in the Instrumental Music Centre at the Knight Street campus. Lessons are offered at the Year 9 Emmaus Campus and St Luke's Primary School, if numbers are sufficient. Otherwise, these students lessons can be scheduled at the Knight Street campus for an after-school time.

#### Attendance at Music Lessons

In agreeing to participate in the College Instrumental Music Programme, the student is responsible for ensuring they attend all scheduled music lessons on time. Attendance is recorded on an iPad located in the foyer of the Music Centre.

Where the student does not attend a lesson and has not notified the music tutor **in advance**, the lesson is counted as a lesson used. If a student is unable to attend the lesson and has

provided the tutor appropriate notice, a credit or an alternative lesson time can be negotiated if possible. Missed lessons include any absence, illness or school-based activities e.g. excursions, sports trips, exams – any school-based activity that will prevent you from attending the lesson. Students who **forget** to attend will be charged the full cost of the lesson. It is not the responsibility of the tutor or the College to remind students to attend lessons.

Students undertaking music lessons will normally do so during scheduled class time. Students will be marked as absent from this class and their attendance recorded on an iPad. Knight Street students and St Brendan's Primary School students are to sign-in and out at the beginning and end of each lesson.

### **Practice**

Learning an instrument requires commitment from the student, parents, and the tutor. Students must recognise that this requires work and practice in addition to their normal schoolwork. Greater progress is determined by an effective regular practice routine between lessons.

### **Hiring of Equipment**

The College has a limited number of instruments available to hire to students who are beginning tuition for the first time. This will depend on the instrument and availability. Alternatively, if a parent / guardian decides to purchase an instrument and is not sure about what instrument to purchase, please discuss this with the tutor or the Instrumental Music Manager.

### **Enrolment and Administration Fee**

The Instrumental Music Programme is a service provided to our families by the College that enables lessons during school time. To facilitate the programme, please note the annual enrolment and administration fee of \$50 per individual student and \$80 for a Family who is enrolling two or more students. This fee includes the cost of equipment maintenance and administration of the programme. A pro-rata fee is charged in the case of students enrolling mid-year or later.

Please pay \$50 for an individual student or \$80 for a Family of two or more students to: Account name: Notre Dame College

BSB: 083 543

ACCOUNT: 4568 83155

REFERENCE: Child's name MUSIC 2025

Email remittance to: [finance@notredame.vic.edu.au](mailto:finance@notredame.vic.edu.au)

**The enrolment fee must be paid when submitting the Enrolment Form.**

### **Tuition Fee Responsibility**

The parent / guardian who signs the 'Instrumental Music Programme Enrolment Form' will be responsible for payment of this account. Responsibility for Instrumental Music lesson fees is a separate billing matter to Notre Dame College fees. Should fees be unpaid prior to lessons commencing the lessons will be suspended until payment is received.

### Lesson Fees

Fees will be charged in advance. Any approved credits will usually be processed on the following term's account.

Fees per lesson	
30 minutes	20 minutes (beginners only)
@ \$40	@ \$30

### Commitment to Programme

Students are expected to commit to the Programme for at least one full school term. If students wish to leave the Programme for the following term, they **must give one month's notice by email. Fees for the following month must be paid if the required notice is not given.**

If you have any queries, please contact the Instrumental Music Manager. Ms Heather Taylor. Email [heather.taylor@notredame.vic.edu.au](mailto:heather.taylor@notredame.vic.edu.au)