

# NDC Fundraising Procedure

## Introduction

As a Catholic Secondary College inspired by the Marist and Mercy charisms, Notre Dame College embraces a fundraising approach that reflects our commitment to Gospel values, Catholic Social Teaching (CST), and the dignity of all people. Fundraising is not only a practical means of support but also a spiritual and communal act that fosters justice, solidarity, and service.

## Purpose

This procedure outlines the principles, priorities, and processes that guide fundraising activities at Notre Dame College. It ensures that all initiatives align with our Catholic Identity Strategic Plan, particularly through 'Faith in Action,' and uphold the values of ethical responsibility, inclusivity, and stewardship.

## Our Procedure

Fundraising at the College should foster a spirit of justice, solidarity, and service while providing tangible support to those in need.

## Guiding Principles

All fundraising initiatives at Notre Dame College will be guided by the following Catholic Social Teaching principles:

- Dignity of the Human Person – Every person is made in God's image and deserves respect, regardless of circumstance.
- Preferential Option for the Poor – Prioritising aid and resources for the most disadvantaged.
- Common Good – Working for the well-being of all, ensuring communities thrive together.
- Solidarity – Standing in unity with those who suffer and advocating for justice.
- Subsidiarity & Participation – Empowering communities to take control of their own development.

- Stewardship of Creation – Caring for the environment as part of our responsibility to God’s creation.

## **Fundraising Priorities**

Fundraising activities should align with the College’s mission and Catholic identity, particularly through:

- Faith in Action
  - Supporting Catholic organisations such as Caritas, Marist Solidarity, Mercy Works, and local Catholic outreach services.
- Service and Outreach
  - Partnering with organisations that provide aid to the poor, homeless, refugees, and those in crisis.
- Justice and Peace
  - Advocating for ethical causes that promote human rights, education, and healthcare.
- Environmental and Social Responsibility
  - Ensuring ethical sourcing of goods and minimising waste.

## **Fundraising Approval Process**

To ensure alignment with the College’s mission and values, all fundraising initiatives must be:

- Proposed by staff or students and submitted to the Leadership Executive Team for approval using the NDC Fundraising Activity Request Form.
- Clearly linked to the College’s strategic goals, particularly in areas of Catholic Identity, Social Justice, and Pastoral Care.
- Ethical and sustainable, avoiding commercial ventures that exploit or misrepresent charitable efforts.
- Balanced within the school year, ensuring no over-reliance on fundraising activities that may place undue financial pressure on students and families.

## **Exclusions and Considerations**

- Fundraisers that primarily support individuals or non-charitable causes will not be approved.
- Fundraising for causes unrelated to the College’s mission and Catholic identity will be discouraged.
- Health-related charities will generally not be prioritised, except for key mental health initiatives such as R U OK? Day.

- Fundraising should not be directed towards research-based charities but rather towards Catholic mission and outreach initiatives that provide essential aid to the most vulnerable communities.

## Roles and Responsibilities

- **Leadership Executive Team** – Oversee fundraising policies and ensures alignment with College values.
- **Faith & Ministry Staff** – Provide guidance on ethical fundraising.
- **Heads of House & Pastoral Group Leaders** – Encourage student participation and engagement in fundraising efforts.
- **Student Leaders** – Take an active role in promoting and leading initiatives in collaboration with the wider school community.

## Suitable Charities

Here is a list of suitable charities:

- Caritas Australia
- Marist Solidarity Australia
- Marist 180
- Sisters of Mercy – Ways to Give
- Mary MacKillop Today
- Opening Doors Foundation
- Catholic Mission – Socktober
- Catholic Mission – NDC Thailand Immersion 2025 (please enquire)
- Vinnies (St Vincent de Paul Society)
- FoodShare (Shepparton)
- Voices for Silent People (Shepparton)
- [The Salvation Army \(Shepparton\)](#)
- [SisterWorks \(Bendigo and Melbourne\)](#)
- [St Mary's House of Welcome](#)
- Masomo Mbele Foundation
- Networking African-Australians
- The Smith Family

## Review

### Next Review

March 2027

## **Responsibility**

Deputy Principal – Catholic Identity