



Notre Dame

COLLEGE

29 June 2026

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Dear Parents and Guardians

Subject selection is an exciting time for students at Notre Dame College to consider their future pathways. The 2027 subject selection process for Year 9 into 10 will commence early Term 3. We are providing this information now to give families ample time to have meaningful conversations leading up to subject selection and to put these key dates into your planners. Parent engagement is valued, and we look forward to working with families to support students in achieving the best outcomes through selection of programmes tailored to their individual strengths, areas of interest, and ambitions.

Friday 24 July

- Parents and students will be emailed subject recommendations for English, Maths and Science.

Monday 27 July 5:30-7:00 PM

- An information session for parents and students for 2027 Subject Selections will be held at Sacred Heart Hall, Knight St.

Tuesday 28 July, Lessons 1 and 2

- Year 9 students and staff will start their day at Knight Street (Sacred Heart Hall) for a Year 9 into Year 10 subject selection information session.
- The session will feature an outline of the Year 10 Learning Programme including Employment Pathways.
- Following the presentations, students will have an opportunity to interact with subject-specific information stands and ask questions.

Wednesday 29 July, Pastoral Group and Lesson 1

- Further time is dedicated to supporting students as they complete their 2027 Planning Sheets.
- Students will be able to collect application forms during this session.

Thursday 30 July – Friday 7 August

- This period is designated for students to thoroughly research and make informed decisions about their pathway and subject choices. During this time, students should:
 - Read through the course handbook
 - Speak with subject teachers, Pastoral Group Leaders and Head of Community about potential subjects
 - Research career pathways related to subjects of interest
 - Submit application forms to Emmaus Reception by Tuesday 4 August
 - Discuss options with parents/guardians
 - Schedule careers meetings for personalised guidance

- Complete their Subject Selection Planning Sheet and discuss this with their parents/carers, Pastoral Group Leader and Head of Community.

Monday 3 August and Tuesday 4 August (during the school day)

- Specialised Employment Pathways information sessions will be held for Year 9 students interested in applying for the programme.
- The sessions will outline the expectations of the Employment Pathways Programme, including Structured Workplace Learning (SWL), application requirements, and selection criteria.
- Students must attend one of these sessions to be eligible to apply for the programme. Please note that places are limited, and an application process is required for entry.

Friday 7 August – Subject Selections Open

- Students will complete their subject selections with support from their teachers
- Students must bring their completed planning sheet that has been signed off by their Head of Community.
- The access link to the Subject Selection Portal will be emailed directly to your student's email address.
- Once they have completed their preferences, you will then receive a link to sign off on the subjects they have selected on the portal.

Please read if your email is a Gmail account

To prevent emails from "Select My Subjects" going to spam in Gmail please complete the following steps:

1. Open **Gmail** and sign into your account
2. In the search bar, type [from:noreply@selectmysubjects.com.au](mailto:noreply@selectmysubjects.com.au) and click the Filter icon
3. Click the **Create filter** button
4. Check the **Never send it to Spam** box and click **Create filter**

Note: You may also like to check "Also apply filter to matching conversations" to remove any previous emails from noreply@selectmysubjects.com.au from the Spam folder.

Friday 14 August

- Web Preferences Portal closes

Friday 30 October

- Subject confirmation will be emailed to students.

ACCELERATED VCE / VET SUBJECTS AND EMPLOYMENT PATHWAYS

Accelerated VCE/VET Subjects

Accelerating refers to the early completion of VCE Unit 1&2 or VET Year 1 subjects in Year 10 instead of Year 11. This opportunity allows students to experience VCE requirements earlier and better prepare for their final years of schooling. This option is best suited to students who have demonstrated strong academic ability and excellent work habits, as they will need to manage a more challenging workload.

- Students who have achieved excellent academic results and work habits in Semester 1 will be pre-approved for acceleration in one subject of their choice from the list of available acceleration subjects. These students will be notified via email the week commencing Monday 20 July.

- All students are welcome to apply for acceleration in a VCE/VET subject, even if they have not received pre-approval. We encourage any student interested in acceleration to submit an application form for consideration.

Employment Pathways

The Employment Pathways Programme is tailored for Year 10 students committed to developing vocational skills while gaining valuable workplace experience. Students participate in Structured Workplace Learning (SWL) each Wednesday, working across various industries to build connections with potential employers. This flexible programme prepares students with the practical skills and knowledge needed to successfully transition into the VCE VM Programme in Year 11.

Application Process

All students who have not already been pre-approved who wish to apply to accelerate a Year 11 subject in Year 10 or wish to join the Employment Pathways Programme will need to complete the appropriate application form with a parent/guardian's signature and return it to Student Reception.

All applications will be reviewed, and the following criteria will be taken into consideration when determining whether to approve the application:

- Work habits
- Academic achievement
- Attendance records
- Feedback from teachers and Heads of Community

Students will be notified of the outcome of their application via email. Should they not be successful in their initial application they can request that it be reviewed in Term 4. As part of this process, they will be given specific areas to focus on during Term 3 for improvement.

CAREERS SUPPORT

A member from the Careers Team will be at the Emmaus Campus each Tuesday. We encourage all students to book a Careers appointment to discuss their options and receive guidance on their educational journey.

Bookings can be made via this [link](#). Students can only make the bookings from their laptops using their College email address.

Please note that this is an extremely busy time for our Careers Team. We strongly encourage students to book their careers appointments early to ensure they can secure an appointment.

COURSE HANDBOOK

Prior to the information session, the *Senior Pathways Handbook* is available on the College website > Learning and Teaching > Curriculum > Senior Pathways Handbook

Please note that the submission of subject selections for the upcoming year does not guarantee automatic progression to the next year level. Student progress is monitored throughout the year, and decisions regarding progression are based on a range of factors, including academic achievement, attendance, engagement, and overall readiness.

If there are any concerns regarding your child's suitability to progress, the relevant Head of House/Community will contact you directly to discuss this further.

For subject queries, please email SubjectSelection@NOTREDAME.vic.edu.au

Yours faithfully

David Cuzens
Director of Year 9 Programme

Casey Fogarty
Director of Teaching and Learning