

21 August 2025

Dear Year 12 Parents and Guardians

I hope this letter finds you well as you are supporting your child with their preparations to complete their Year 12 studies. As you are no doubt aware we are now approaching the last few weeks of formal classes for our Year 12 students. This is a wonderful achievement and an important time for these young people.

Celebrating Year 12 Completion

Below is an outline of the student program leading up to the Year 12 Valedictory on **Friday 10 October 2025**. The program has been thoughtfully planned to ensure students have ample time for study, while also honouring their contributions to our College community.

Completing thirteen years of schooling is a major milestone. Parents and guardians are warmly invited to attend the following events to celebrate the end of their child's secondary education:

- **Year 12 Final Mass** at St Brendan's Church commencing at 9:15am on Wednesday 8 October 2025.
We request that parents and families be seated by 9:00am.
- **College Assembly to Farewell Year 12 students** will commence at 9:05am on Thursday 9 October 2025. Parent/Guardians are invited to this and will require a free viewing ticket. Please keep in mind that this is a whole College Assembly, we are only able to provide two viewing tickets per family as we have limited seating. Please register [HERE](#) to secure your viewing ticket and they will be given to students with their valedictory tickets.
- **The Year 12 Valedictory Ceremony** will take place on Friday 10 October 2025 commencing at 5:30pm at Eastbank.
 - The format for the evening is:
 - 4:30pm – 5:00 pm – Students commence arriving for the Red Carpet
 - 5:00pm – 5:15pm – Guests to be seated at the latest
 - 5:30pm – Ceremony commences
 - 7:00pm – Finger Food and Non-Alcoholic Drinks
 - 8:00pm – Concludes
 - **Dress code** for this event is semi-formal for guests.
 - **Tickets:**
 - Cost of tickets is \$25.00 per head.
 - Each student will be able to purchase three tickets, one for themselves and one each for their parents/guardians to attend. These will be available from Student Reception from Monday 15 September to Tuesday 7 October.
 - Parents/Guardians will be required to sit in their allocated ticketed seats.

- If students have extenuating circumstances and require more than two tickets for parents/guardians, students are to complete the [REQUEST FORM](#) by Monday 15 September 2025.
 - Students will then be notified via email by Wednesday 17 September 2025 as to the outcome of their request.
 - Please be aware that there are many students graduating this year and extra tickets are extremely limited.
 - Any parents/guardians who require disability seating are asked to email pip.robinson@notredame.vic.edu.au as soon as possible to arrange.
- This is an **alcohol free** event.

VCE Revision and Exams

Practice VCE Exams will commence on Monday 29 September 2025 and conclude on Friday 3 October 2025. Please refer to [Year 12 Information Practice Exams 2025](#).

VM & VCE unscored students finish formal classes at 3.15pm on Wednesday 8 October 2025.

VCE scored students resume classes on Monday 13 October 2025 to Friday 24 October 2025 as per their usual timetable to work on focused exam preparation. Students are to wear full and correct uniform during this time.

From Monday 27 October 2025, VCE Year 12 teachers will be available as per their usual timetabled Year 12 classes up to and including the date of their subject exam. Students are encouraged to see their teachers during this time for additional assistance and revision. I strongly encourage students to take advantage of these arrangements to meet with their teachers prior to their exams. Students are not required to be in uniform after the 24 October 2025 but are required to wear their full and correct school uniform during VCE exams, as research shows context-dependent cues enhances performance.

The official VCE exams commence on Tuesday 28 October 2025 and finish on Wednesday 19 November 2025. The majority of our VCE Year 12 students have worked hard throughout the year and now, as we approach the final exams, it is important for the students to remain focussed on their studies.

Eligibility for Year 12 Events

Earlier this year, I wrote to you regarding compulsory attendance at whole-school events. For Year 12 students, this included the Retreat, Athletics Carnival, and College Mass. As stated, failure to attend these events without valid documentation (e.g. medical certificates) may result in ineligibility to participate in Year 12 events.

We are currently reviewing attendance data to determine individual students' eligibility for attendance to these Year 12 events. We will notify students who are affected accordingly.

Student Expectations

We expect our Year 12 students to conclude their time at Notre Dame College in a mature, respectful, and dignified manner. While most students uphold these values, a small minority may be tempted to engage in inappropriate behaviour during 'muck-up' celebrations. Please note:

- **Notre Dame College does not support or condone 'muck-up' activities.**
- Any behaviour that damages the College's reputation may result in exclusion from Year 12 events.
- In serious cases, students may be required to sit exams off-site or involve police intervention.

Students must continue to follow all College policies, including:

- No alcohol or drugs at school or while in College uniform.
- Student drivers must have completed the required paperwork and adhere to all conditions.

Failure to comply will result in the consequences outlined above. We urge parents and guardians to speak with their children about end-of-year arrangements to ensure their safety and success.

I am exceptionally proud of our Year 12 students and the way the vast majority have conducted themselves throughout their time at Notre Dame College. My hope and prayer is that they remain committed and focused in the coming weeks, so they can fully enjoy the rewards of their thirteen years of schooling.

Regards,

A handwritten signature in black ink, reading "Emma Reynoldson". The signature is fluid and cursive, with the first name "Emma" and last name "Reynoldson" clearly legible.

Mrs Emma Reynoldson
Acting Principal

Year 12 2025 - Final Weeks Programme (6 October – 24 October)

Date:	Time/Lesson:	Event:	Location:
Monday 6 October	PG – Lesson 6	VCE Scored students continue	PG Rooms & Classrooms
Tuesday 7 October	PG	Extended Pastoral Group	PG Rooms
	Lessons 1 – 6	VCE & VCE VM Classes continue	Classrooms
Wednesday 8 October	PG	Normal Pastoral Group	PG Rooms
	Lesson 1	Final Year 12 Mass (Parents/Guardians are most welcome to attend)	St Brendan's Church
	Lessons 2	VCE & VCE VM Classes continue	Classrooms
	Lesson 3 – 4	Rites of Passage	Shepparton United Club Rooms
	Lesson 5	VCE & VCE VM Classes continue	Classrooms
	Lesson 5	Final Assembly Rehearsal for College Captains and House Captains	Mercy Centennial Stadium
	Lesson 6	Final Assembly Rehearsal for all Year 12 Students	Mercy Centennial Stadium
Thursday 9 October	7:45am – 8:30am	BBQ Breakfast for Year 12 Students with HOH	Outside Bishop Noel Daly Centre
	8:30am – 9:05am	Year 12 Students move to Stadium and line-up in houses	Mercy Centennial Stadium
	9:05am – 10:05am	College assembly to Farewell Year 12 students (Parents/Guardians are most welcome to attend, however must register for a ticket.)	Mercy Centennial Stadium
	10:05am	Students Depart	
Friday 10 October	4:30pm – 5:00pm	Students commence Arriving for the Valedictory Red Carpet	Eastbank
	5:00pm – 5:15pm	Guests to be seated at the latest	
	5:30pm – 7:00pm	Valedictory Ceremony Commences	
	7:00pm – 8:00pm	Light Supper - Finger Food and Non-Alcoholic Drinks	
Monday 13 October to Friday 24 October	PG – Lesson 6	VCE Scored students resume classes as per normal timetable	Classrooms